

Academic Council Quality Enhancement Committee (ACQEC)
Informal Summary Note of ACQEC Ordinary Meeting of 14 October 2024



1. ACQEC approved the minutes of the Ordinary Meeting held on 24 April 2024.
2. ACQEC noted the matters arising from the previous meeting:
 - a. ACQEC noted the issuing of College Level Thematic Reports to Colleges;
 - b. ACQEC noted UCD's submission for the QQI Degree Classification process;
 - c. ACQEC noted that AC approved UPB's recommendation *not* to sign the *QQI Proposed Convention on the Titling of Minor, Special Purpose, and Supplemental Classes of Awards*.
3. ACQEC noted the provisions of the *Conflict of Interest Policy* (https://hub.ucd.ie/usis/IW_HU_MENU.P_PUBLISH?p_tag=GD-DOCLAND&ID=85).
4. ACQEC discussed the updated quality procedures of UCD Linked Providers/Recognised Colleges and approved:
 - a. The Institute of Banking (IoB) Annual Quality Procedures document;
 - b. The National College of Art and Design (NCAD) Annual Quality procedures document.
5. ACQEC provided an update on the Linked Providers Working Group's work and membership.
6. ACQEC asked for volunteers to join the Review Group Report Sub-committee.
7. ACQEC noted that there were no QIPs to discuss since its last meeting in April 2024.
8. ACQEC provided an update on the International Education Mark (IEM).
9. ACQEC noted the successful presentation of UCD Institutional Review of the Third Cycle of Quality Review Case Study showcasing Best Practice at a recent QQI Conference.
10. ACQEC noted the implementation of the revised Professional Support Unit Handbook for Quality Review starting from 2025.
11. ACQEC discussed the requests of site visit postponements by the School of Archaeology and the School of Education.
12. ACQEC noted the Review Group membership for the remaining reviews for 2023/2024.

13. ACQEC noted the submission of the Annual Report to Academic Council.
14. ACQEC noted the following periodic quality review activity since its last meeting in April 2024:
 - a. Completed Review Group Reports for UCD School of Law and UCD Research & Innovation;
 - b. Completed site visits for UCD Research and Innovation; UCD School of Law; and UCD School of Architecture, Planning and Environmental Policy;
 - c. Completed QIP Progress Review Meetings for UCD School of History; UCD School of Politics and International Relations; and UCD School of Geography.

NOTE: This is an informal summary of an ACQEC meeting. It does not in any way prejudice the official minutes of the meeting, which will be presented to the next ordinary meeting of ACQEC and which are the sole authoritative record of ACQEC business.